

Community and Outreach Officer

Person Specification



PORT TALBOT & AFAN WOMEN'S AID
CYMORTH I FERCHED PORT TALBOT AC AFAN

Criteria	Essential	Desired
Education and Qualifications	At least NVQ Level 3 or equivalent in a relevant field, i.e. Health and Social care or Advice & Guidance	NVQ Level 4 or equivalent in a relevant field Qualification or training in Domestic Abuse
Experience	At least 2 years experience of working with vulnerable people and assessing their needs Risk assessment and risk management for vulnerable women Experience of working in a supportive role with women in a crisis situation	Developing client-centred support Plans Delivering training or workshops Freedom Programme Facilitator Recovery Toolkit Facilitator
Knowledge, skills and abilities	Knowledge of issues around domestic and sexual violence and abuse and its effects on women and children Proven liaison with statutory and voluntary agencies Ability to manage own caseload and work autonomously.	Knowledge of one or more of the following areas: - Welfare Rights & Benefits Legal issues Housing Child Protection Substance Misuse Mental Health Issues
Personal attributes	Good communication skills both oral and written Good interpersonal skills and an empathic approach to women and children affected by domestic abuse A team player Good organisational skills and the ability to prioritise workload effectively	Experience using SPRINT or other database systems Previous monitoring and evaluation experience
Other	Driving Licence and use of own car with business insurance Commitment to the principles, aims and objectives of Women's Aid Ability to work within flexible work-pattern Computer literacy – preferably Microsoft office Ability to participate in the 24-hour on-call rota in line with our lone-working policy	Ability to speak Welsh Ability to speak ethnic language