

Community and Outreach Officer

£19,621 pro rata, plus pension, 25 hours, Fixed Term to April 2019 with the possibility of continuation.

Job description

Port Talbot and Afan Women's Aid (PTAWA) is an established and well respected organisation delivering support and services to women and families impacted by domestic abuse. Through Lloyds Bank Foundation the organisation has secured funds to grow its outreach team and provide more support for those who wish to transition away from abusive relationships.

Your role will be to work within the community and outreach support team to identify and address support needs of individual families who are escaping domestic abuse, with a specific emphasis on crisis intervention.

As someone who deals well with crisis situations, you will identify risks and provide holistic interventions in order to provide a high quality and responsive service. A compassionate and engaging person, you will be able to empower individuals to achieve their personal goals.

You will be responsible for delivering a range of training and workshops, including The Freedom Programme and Recovery Tool Kit programme.

In addition you will be able to monitor, capture and report on outcomes and activities of this externally funded project.

What would you need to be successful?

- A resilient and calm individual
- Experience in empowering others to achieve outcomes
- Be able to spot risks and manage these effectively
- Strong initiative and able to cope in a busy environment
- A good communicator and a team player
- An organised person who can deliver a project plan

Your track record will include experience of delivering support to vulnerable clients, enabling them to make positive changes. You'll also have the ability to engage others, communicate effectively and enable others to see the best in themselves.

For information and to apply, please visit <http://www.ptwa.org.uk/work-with-us/>

The closing date for this role is 09:00 on Friday 7th December 2018.

Interviews will take place on Monday 10th December 2018.

Person Specification

You will be asked to supply evidence of meeting the requirements as set out in the personal specification for this role.

Benefits

A pension scheme is provided, with a maximum employer contribution of 6%

Things you need to know

A disclosure and barring security check is required for this role.

Successful candidates will be based at PTAWA Head office

The post is exempt under the Sex Discrimination Act Section 7(2)(e) and is open to women only.

There is a requirement to participate in a 24 hour, lone-working, on-call rota.

Although we have the expectation of flexibility the basic working pattern required for this role is:

Monday: 09:30-15:00

Tuesday: 10:00-15:30

Wednesday: 10:00-15:30

Thursday: 10:00-15:30

Friday: 10:00-15:30

Working for PTAWA

Vision

Our Vision is to create safe communities, free from domestic abuse where people and families can flourish and build successful independent lives.

Mission

To be an innovative and sustainable provider of excellent, good value domestic abuse services that drive prevention, provide interventions and enable progression.

Values

Our work is underpinned by a set of values that were created and developed by staff. These include:

Role model

Improving, integrity and inclusive

Supportive

Excellent, engaged and empowered